

TANZANIA LIBRARY ASSOCIATION



P. O. Box 33433
Dar es Salaam
TANZANIA
Tel: +255 (0) 759 344 122; 716 662 695
Email: info@tla.or.tz
Website: www.tla.or.tz

TLA/WOR/AGM/2017/21

15th December 2017

Dear
Prof/Dr/Mr/Mrs/Ms.....

RE: INVITATION TO ATTEND TLA PROFESSIONAL WORKSHOP AND 2018 ANNUAL GENERAL MEETING (AGM), FROM 21st – 23rd FEBRUARY 2018, IN SONGEA

On behalf of TLA Secretariat, I am pleased to invite you to a professional workshop and 2018 AGM that will be held on 21st to 23rd February 2018 in Songea, venue to be communicated. The theme for 2018 TLA AGM and workshop is "**The role of library and information services in promoting industrialization in Tanzania**"

TLA was established in 1973 after the dissolving of East African Library Association (EALA), mandated to bring together Librarians, Information Scientists, Records and Archival Managers, Documentarists and Information Practitioners under one roof to discuss matters on information management in the country.

The AGM will be preceded by a professional workshop. The two days' workshop will equip participants with relevant knowledge and skills in management of electronic resources, marketing of library resources, and legal issues surrounding information access and use. The specific topics are found in the attached workshop programme.

The main goal of the AGM is to share the lessons and experiences in library and information management, and develop strategies for advancing the profession. The AGM shall be an avenue for networking and sharing of ideas towards raising standards of librarianship in the country.

The participants include TLA members, academicians, policy makers, researchers, students and stakeholders from other professional bodies in Tanzania and abroad.

The AGM and workshop are organized by Tanzania Library Association; and your institution is requested to facilitate your attendance with the following:

- i.) Return transport to Songea
- ii.) Subsistence allowance to up-keep you while in Songea
- iii.) The registration fee of 300,000 TSHS for TLA members and 350,000 for non-members that will cover the cost of AGM, workshop, refreshments, stationeries and certificates.

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Confirm your participation to:

secretary@tla.or.tz;

chairperson@tla.or.tz;

prd@tla.or.tz;

epe@tla.or.tz

The registration fee can be paid via the TLA account or at the venue in Songea.

Account Name: Tanzania Library Association;
Account No: 022103003145;
Bank: National Bank of Commerce (NBC) Ltd;
Branch: Ubungo Branch;
Address: P.O. Box P.O. Box 9780,
Dar es Salaam, TANZANIA.
Swift code: NLCBTZTX,

and inform our Treasurer accordingly through the mobile no. 0755 470137/0783 028770.

Kindly, confirm your participation to TLA Secretariat on time; through the undersigned contacts. Attached with this letter, find a tentative workshop programme.

I am looking forward to seeing you in Songea in February 2018.

Yours sincerely,



Juliana Manyerere (PhD)
TLA Chairperson